



# **The Bedford Center YMCA FACILITY RENTAL INFORMATION**

Information and prices effective  
January 1, 2024

For more information or to book an event, please email  
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## Event Hall Rooms Pricing

### During the time the Y is open:

Quarter Hall holds up to 50	Members - \$100 Per hour Non-Members - \$150 Per hour
Half Hall holds up to 100	Members - \$200 Per hour Non-Members - \$250 Per hour
Full Hall holds up to 200/250	Members - \$300 Per hour Non-Members - \$400 Per hour

### After the Y closes:

Quarter Hall	Members - \$150 Per hour Non-Members - \$200 Per hour
Half Hall	Members - \$250 Per hour Non-Members - \$300 Per hour
Full Hall	Members - \$350 Per hour Non-Members - \$450 Per hour

## Multi-Purpose Rooms Pricing

### During the time the Y is open:

Half a multipurpose room holds up to 40 people	Members - \$100 Per hour Non-Members - \$150 Per hour
Full multipurpose room holds up to 80 people	Members - \$175 Per hour Non-Members - \$250 Per hour

### After the Y closes:

Half a multipurpose room	Members - \$150 Per hour Non-Members - \$250 Per hour
Full multipurpose room	Members - \$225 Per hour Non-Members - \$300 Per hour

## Conference Room Pricing

Conference holds 12/15 people	Members - \$50 Per hour Non-Members - \$75 Per hour
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\*Not available after hours

## Group Exercise Rooms Pricing

Half room holds up to 30/40 people

Members - \$100 Per hour  
Non-Members - \$150 Per hour

Full Room Holds up to 75-100 people

Members - \$150 Per hour  
Non-Members - \$200 Per hour

\*Not available after hours

## Gym Pricing

Gym rentals are only after hours

1 court \$150.00 per hour – member pricing

1 court \$200 non-members

\*All prices are subject to change.

## Indoor/Outdoor Pool Pricing

### Indoor Pool:

Members - \$225 Per Room

Non-Members - \$300 Per Room

### Outdoor Pool: (Available May 31 to September 1)

Members - \$300 Per Room

Non-Members - \$400 Per Room

### Pool Party Times:

Saturdays

- 11:00 am to 1:00 pm
- 12:00 pm to 2:00 pm
- 1:30 pm to 3:30 pm
- 1:45 pm to 3:45 pm

Sundays:

- 1:30 pm to 3:30 pm
- 2:30 pm to 4:30 pm

### What's included:

- 1 room – 16 guests (All guests - Adults and Children) – if you have more guests, you will need a second room. They will be next to each other with the wall divider up to make a bigger room.
- A dedicated party host
- 4 - 5' tables and 16 chairs
- 2 hours in a private party room
- Shared pool

Food and Gifts will be done the second hour of your party

# Facility Rental Guidelines for The Bedford Center YMCA

## Event Policy:

- Rooms are only rented by the hour, not by the half hour. Minimum of 2 hours.
- Reservations must be booked at least 2 weeks in advance.
- Rental reservations are NOT secured unless a deposit and 25% of amount for security deposit has been made and the completed rental agreement for has been turned in. Deposits are ALWAYS half of the full amount due and are **non-refundable** if canceled within 7 days of the event. A credit card must be put on file.
- You are allowed 15 minutes prior to your party to enter the party room to decorate. You cannot enter before that time. If you need more time to decorate you will have to rent that time.
- When your event time is over you **must** leave the room or you will be charged another hour.
- The person who makes the reservation must stay on-site throughout the event.
- Event Hall has up to 25 60" tables and up to 200 chairs that will be provided; however, the party renting the room will be responsible for setting them up to their liking. The Bedford Center YMCA has round white or black tablecloths to rent for \$20.00 each. This must be added to the rental agreement at the time of the rental or you won't be able to use them. Multipurpose room has 5' rectangle table. We do not have table clothes for these tables.
- Facility usage is limited to the rented areas noted in the facility agreement. Guests found using unauthorized areas will be asked to leave the premises.
- Rented rooms will be available solely to members of your party.
- Renter will be responsible for any equipment not returned to The Bedford Center YMCA or is damaged during the facility rental.
- If renting a pool, you and your guest(s) must comply with all aquatic rules.
- There must be a 1 to 10 adult/child ratio for youth events unless noted otherwise in the facility agreement. For pool rentals/parties a 1 to 20 lifeguard to swimmer ratio is required. If your pool party/rental exceeds 20 swimmers, an additional lifeguard will be required and an additional fee will be incurred.

## Decoration Policy:

You may bring your own decorations but they are limited to tables only.

- No staples, tape, thumbtacks or nails are to be put on the walls or tables.
- No confetti, glitter, rose petals, bird seed, rice, potpourri, bubbles, silly string, sparklers or smoke machines are allowed.
- No real or open flame candles can use, except for birthday candles.
- Balloons are allowed but they must either be popped or taken with you. Balloons cannot be released outside due to the proximity to the airport.
- You are responsible to remove all decorations at the end of your event. This will need to happen during the time of your event.
- If any of the above are used, charges will be incurred.

**Food and Drink Policy:**

- Outside food and drink will be allowed to bring in. We DO NOT provide food, utensils, beverages or decorations. If you rent the Event Hall, our catering kitchen is available to rent for \$50.00 per hour.
- No glass, tobacco products, vaping or weapons are allowed.
- Food and Drinks need to stay in the party room.
- Caterers are required to sweep, mop, wipe down all areas at the end of the event. The Bedford YMCA will supply the trash bags. Caterers will be responsible for taking the trash to the dumpsters.

**Indoor and Outdoor Slide Requirements:**

- Height required for our Tower Slides is 48" to slide.
- Flotation devices must be U.S. Coast Guard approved. Non-U.S. Coast Guard approved flotation devices are not allowed.
- Adult must accompany children under 5 in water.
- No exceptions to these requirements.

**Damages & Security Deposit:**

Client is responsible for any damages that occur during their event. If a mess is left behind that The Bedford Center YMCA staff has to clean up, charges will be deducted from the security deposit. If charges are more than the security deposit, charge will be applied to the credit card that is on file.

\*All guidelines are subject to change.